

South Littleton Parish Council Meeting 16<sup>th</sup> September 7-30pm – Via Zoom

Attendees –

Agenda

<p>1. Elect Chairman and vice Chairman</p> <p>Nominees require to be proposed and seconded</p> <p>Chairman</p> <p>Vice Chair</p>	
<p>2. Confirm September payment schedule</p> <p>Plus, payment to Water Plus £57.56 Water on Allotments</p> <p>R Jones Grass Cutting £1200.00</p> <p>R Jones Rent of Garage £420.00</p>	
<p><b><u>3. New Chairperson takes over</u></b></p> <p>4. Replacement for Clerk and responsible Financial Officer</p>	
<p>5. Hand Over re Clerk duties</p> <p>Full schedule of Files, Financial Statements &amp; reports, Parish Minutes, Bank Reconciliation to latest Bank Statement, Cheque Book, Paying in Book</p> <p>Printer &amp; H P Laptop</p> <p>Web Site</p> <p>Littleton Link input</p> <p>Phone replaced</p> <p>Parish Signatories to be replaced</p> <p>Post to be re addressed</p> <p>Lengthsman scheme claims</p> <p>Defibrillator</p> <p>Annual Allotment rents collection</p> <p>Informing all suppliers &amp; interesting parties of changes</p> <p>Hand over to take place on the 30<sup>th</sup> September</p>	

6. Working Groups	
7. Street Lights on new development update	
8. Street Light Bennetts Hill update	
9. External Audit update papers signed but there may be a penalty as deadline missed	
10. Covenant lifting on S Meadow - Update	
11..Lengthsman update Spraying , South Meadow Bomford hedge – Fencing , VAS sign	
12.Road closures – Shinehill Lane update	
13. Traffic on Shinehill lane – – J Hemmings – Traffic group to take forward? update	
14. Tees – Farm lane and South Meadow - update Wychavon Planning request- update	
15. Play Equipment on Recreation Ground repairs update	
16.Parish Solicitors require information from all Councillors (Money Laundering controls)	
17. Littleton Housing Needs Survey any action required from P C	
18. South Meadow Grass, Brook, Hedges Covenants Relocation of Bus Stop	
19. Cycle way Blackminster to North Littleton update	

